



LWPA Meeting Minutes

Meeting 10-19-2010
Sent 10-21-2010

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Attendance: Dave Leibman, Linda McMonagle, Cathy Butcher, Charles Benedict, Bridget Anderson, and Diana Ludke

Dave Barber was not able to attend due to conflicting meetings.

The next meeting will be at Bridget A's house at 6:30 PM on Tuesday November 2nd.

The meeting was called to order at 6:30 PM.

Previous meeting notes were approved as modified and sent to members.

Linda gave the treasure's report. – Basically no change from last month.

OLD BUSINESS:

Diana L will chair the PR committee formed last month. She will write a newspaper article to initiate a membership campaign and an e-mail solicitation for dues paying members. And thanks Diana for the article in this weeks 'Valley' about this Saturdays road clean-up.

Dave B. was unanimously nominated to chair the Fund raising committee and Linda M., Bridget A. and Cathy B. volunteered to be on the committee.

In addition to the board we have 6 to 8 volunteers to help with the fall road clean-up.

NEW BUSINESS:

A membership list will be added to the website as well as a membership application form. Linda M. and Charley B. will coordinate keeping the list current and Charley B will build a new group e-mail list for members.

Diana L. is investigating what is involved in joining the chamber of commerce and what benefits would be derived from joining.

The board agreed we need a procedures manual to pass on to future boards. Charley B will draft the following procedures:

E-mailing to members and non-members.

Updating the LWPA web site.
Archiving records at the end of each year/term.
Yearly turnover procedures for the old and new board of directors.
Year end audits of accounting books and procedures.

Dave L. will look into starting a blog for the on going issues the board is working on.

The meeting was adjourned at 8:00 PM.

The board also agreed to pre-schedule monthly board meetings rather than continue to negotiate a time each month. The first Tuesday of each month will be tested to see if that works for all board members.

The next board meeting will be at Bridget A's house at 6:30 PM on Tuesday November 2nd and will be focused on the membership drive.

The next general board meeting will be Tuesday December 7th.

These minutes are also available on the website LWPA94.org

Respectfully submitted,

Charles Benedict
Secretary